

Society for Music Analysis

PRIVACY STATEMENT

The Society for Music Analysis is a UK-based international organisation dedicated to music theory and analysis. We operate as a charity and are registered with the Charity Commission for England and Wales (charity number 1168650).

As a member of the Society, we process your personal information in order to contact you from time to time with news and information relevant to the Society, and with information directly relevant to your membership in accordance with the Rules and Constitution of the Society. You can access the Rules and Constitution on our website: <http://www.sma.ac.uk/official-documents/>

Data protection legislation allows us to use your personal information in this way because you have entered into a contract with us upon joining the SMA. We only process information that is necessary to membership, i.e, contact details and membership status. Your information is stored securely on WebCollect, and is not passed on to any external organisations by the Society. You can view the privacy policy of WebCollect here: <https://webcollect.org.uk/help-topic/privacy-notice>

If you have additionally subscribed to receive copies of the journal, relevant personal data will be shared with Wiley, our publisher, in order to fulfil the contract that we have with you. On rare occasions, we may be required to share your personal information by law (e.g. for law enforcement purposes). We will keep your information for no longer than four months after your active membership lapses, in order to allow you to re-join the Society should you wish. After this point, it is erased from the system.

You can access the data that the Society holds on you by logging into your WebCollect account. You have the right to request the removal or rectification of this data, or to restrict processing, which you can do by contacting the Society's Administrator, Rebecca Day, at administrator@sma.ac.uk.

This privacy notice was last updated on Thursday 24 May, 2018. We may update this privacy notice from time to time. When we do so we will notify you of any significant changes by providing a notice on our website or by emailing you.